

JIM RONCO
CHAIR

ROBERT PAGE
VICE-CHAIR

KENNETH MARSHALL
DIRECTOR

THERESA MCNERLIN
DIRECTOR

JOHN SAKOWICZ
DIRECTOR

UKIAH VALLEY SANITATION DISTRICT REGULAR MEETING AGENDA
WEDNESDAY OCTOBER 18, 2017 AT 6:00PM

LOCATION: DISTRICT'S MEETING ROOM - 151 LAWS AVE., UKIAH, CA

Note: Except for public expression, unless otherwise noted, all items are considered for action.

1. CALL TO ORDER

2. PUBLIC EXPRESSION OF NON-AGENDIZED ITEMS

*The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under the jurisdiction of the Board which are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board. No action will be taken. Individuals wishing to address the Board on items on the agenda will be given an opportunity to do so when the item is addressed by the Board. The Board limits testimony on matters on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board. **Anyone wishing to speak must come to the podium, and state their name.***

3. CONSENT CALENDAR

The Consent Calendar portion of the agenda contains items of District business that are considered routine and non-controversial. The Board will take action on the Consent Calendar items with one motion without discussion unless a Director of the Board requests that an item be removed from the Consent Calendar for discussion and individual consideration.

- P&L Statement for September 2017
- Check Register for September 2017

4. APPROVAL OF BOARD MEETING MINUTES

- SEPTEMBER 21, 2017 Regular Meeting
- OCTOBER 5, 2017 Special meeting
- OCTOBER 11, 2017 Special meeting

5. DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED DISTRICT VEHICLE USE POLICY.

Per Board direction, District staff is in the process of securing a District vehicle. As prudent risk management dictates, it is imperative that the District adopt a sound vehicle usage policy.

Recommended Action: Approve proposed District vehicle policy.

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6. DISCUSSION AND POSSIBLE ACTION REGARDING PROPOSED CREDIT CARD POLICY

Per Board direction, District staff has opened a new District bank account at Savings Bank of Mendocino County (SBMC), The District staff is in the process of applying for a District-issued credit card from SBMC for District-only business purposes. The District should adopt a policy regarding the use of the credit card.

Recommended Action: Approve proposed credit card policy.

7. DISCUSSION AND POSSIBLE ACTION REGARDING DESIGNATION OF GENERAL MANAGER AND DISTRICT CHAIR SIGNATURE AUTHORITY TO WITHDRAW FUND ON DEPOSITION IN DISTRICT'S BANK ACCOUNT'S WITH BANK OF AMERICA AND SAVINGS BANK OF MEENDOCINO COUNTY.

Both Bank of America and Savings Bank of Mendocino County require documentation from the District Board that authorizes a named individual to have designated signatory authority over the District's bank accounts. Therefore, proposed Resolution 2017-03 provides this authority to Chairman James Ronco and General Manager Joseph E. Tait.

Recommended Action: Approve proposed Resolution 2017-03.

8. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF

- a. General Manager Report of Ongoing District Activities
- b. Letters Received or Sent
- c. Set the Next Regular Meeting - November 15, 2017

9. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

EXISTING LITIGATION (Paragraph (1) of Subdivision (d) of Section 54956.9) Ukiah Valley Sanitation District vs. City of Ukiah and Does 1 through 100 inclusive Sonoma County Superior Court Case No. SCV 256737

10. ADJOURNMENT